
Path to a Home



***San Luis Obispo
Countywide 10 Year
Plan to End
Homelessness***

We envision a future in which the housing and comprehensive services necessary to remain housed are available for all, affording everyone maximum self-sufficiency, and the opportunity to be productive and participating members of our community

HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)

Full HSOC Meeting Agenda

August 19, 2016 10:30-11:30 a.m.

*Department of Social Services, 3433 S. Higuera, Room 101
San Luis Obispo, CA*

1. Call to Order and Introductions of Guests
2. Public Comment
3. Action/Information/Discussion:
 - 3.1 Action Item: Approve the recommendations of the HSOC Ad Hoc Grant Review Committee for applications for the federal Fiscal Year 2016 U.S. Department of Housing and Urban Development (HUD) Continuum of Care grant renewal competition
 - 3.2 Action Item: Approve amendments to the Continuum of Care Policies and Procedures Manual to conform with HUD Notice CPD-16-11 regarding prioritizing persons experiencing chronic homelessness and other vulnerable populations in permanent, supportive housing
 - 3.3 Action Item: Approve recommendations of the HSOC Ad Hoc Nominating Committee
4. Committee Reports
5. Future Discussion/Report Items:
6. Adjournment

**HOMELESS SERVICES OVERSIGHT COUNCIL
SPECIAL MEETING
AMENDED ACTION ITEM
August 19, 2016**

AGENDA ITEM NUMBER: 3.1

**ITEM: APPROVE AD HOC GRANT REVIEW COMMITTEE'S RECOMMENDED
PRIORITIZATION OF CONTINUUM OF CARE APPLICATIONS TO BE SUBMITTED TO
HUD**

AMENDED ACTION REQUIRED:

Approve the Tier 1 portion of the Homeless Services Oversight Council's ad hoc Grant Review Committee's recommendation for prioritization of FY2016 (2017-2018 program year) Continuum of Care (CoC) grant applications as follows:

Tier 1					
Rank	Project Name	Project Component	New/Renewal	Score	Recommendation
1	SLO City Permanent Housing (TMHA)	PSH	New	88%	\$253,455
2	Coordinated Entry (CAPSLO)	CE-SS	New	88%	\$229,554
3	North Coastal Permanent Housing with Supports (TMHA)	PSH	Renewal	78%	\$62,700
4	Permanent Housing Bordeaux North County (TMHA)	PSH	Renewal	75%	\$125,436
5	HMIS (County)	HMIS	Renewal	N/A	\$61,160
6	South County Permanent Housing (CAPSLO)	PSH	Renewal	67%	\$60,919
Straddling Tier 1 and Tier 2					
7*	North County Permanent Housing (CAPSLO)	PSH	Renewal	67%	\$52,916
Subtotal					\$846,140
Tier 2**					
	Open				\$56,188
TOTAL***					\$902,328

*Project straddles Tier 1 and Tier 2 (over Tier 1 total by \$6,975 because the Tier 1 cap is \$839,165)

**Tier 2 Projects open to new application process

***Does not include potential Bonus Funds

SUMMARY NARRATIVE:

Staff is submitting a revised recommendation to the Homeless Services Oversight Council (HSOC) due to last minute changes which must be in place to ensure preservation of the maximum amount of funding available to the Continuum of Care. This week, in recognition of HUD's continuing efforts to increase permanent housing and reduce Continuum of Care funding for services, CAPSLO requested to remove the South County Supportive Services Only (SSO) project application from the CoC competition and requested the funds be reallocated. The goal of this request was to preserve existing permanent housing units by ensuring they were placed within Tier 1 and to create opportunities for additional permanent housing beds through reallocation.

Staff is requesting HSOC approve the order of the remaining Tier 1 projects as ranked previously by the grant review committee on August 4, 2016, with projects that were previously below the SSO project being moved up one place in the rankings. Staff further recommend that the project currently straddling Tier 1 and Tier 2 be moved into Tier 1 and the lowest ranking project be moved up to straddle Tier 1 and Tier 2.

Additionally, to prevent loss of overall funding for the CoC that would occur if the funds originally allocated to the SSO project were not reallocated, staff recommend the re-opening of the Grant Application Competition for the funds released by the withdrawal of CAPSLO's application. New applications would be accepted for consideration for Tier 2 standing only, and organizations could apply for up to \$56,188. With HSOC approval, the application process would re-open for new project applications next week.

Reopening the competition would also provide the opportunity for community organizations to apply for Permanent Housing Bonus Funds, for which the County did not received any applications. Providing additional opportunities for community organizations to apply could result in additional permanent housing resources for the community. A total of \$59,616 is available for the Permanent Housing Bonus.

To comply with HUD's public notification requirements, staff recommends that HSOC allow the Grant Review Committee to use the existing rating criteria and reallocation policies published by the Planning Department on July 26, 2016, when reviewing new applications. Because of HUD mandated deadlines, the competition would need to close next week as well, the Grant Review Committee would have to meet, and the HSOC would have to review and approve or amend the recommendations no later than August 29. Because of the difficulty in obtaining a quorum of the HSOC on such short notice and because the HSOC Executive Committee has a meeting already scheduled for next week, staff requests HSOC give the HSOC Executive Committee authority to take final action on the Grant Review Committee's new recommendations for Tier 2 and the Permanent Housing Bonus at the Executive Committee meeting on Friday, August 26, 2016.

Staff recommendations:

- Support CAPSLO's withdrawal of its application for South County Supportive Services Only project from the competition.
- Approve the remaining Tier 1 projects as previously ordered, resulting in CAPSLO's North County Permanent Housing project moving into the 7th slot in Tier 1 (straddling Tier 1 and Tier 2), the South County Permanent Housing and HMIS moving up one slot.
- Re-open the CoC Grant Competition for new Tier 2 Permanent Housing Projects and Bonus Funding Applications.
- Ask the HSOC ad hoc Grant Review Committee to use existing rating criteria for project rankings.
- Authorize the Executive Committee to approve or amend the new recommendations for Tier 2 and the Permanent Housing Bonus.

BUDGET/FINANCIAL IMPACT:

If all projects currently recommended receive funding in the national competition, HUD will award \$846,140 for homeless programs in the County. Also, if the HSOC re-opens the competition and selects additional projects, up to \$122,779 in funding could be awarded by HUD for new permanent housing beds.

STAFF COMMENTS:

No additional comments.

**HOMELESS SERVICES OVERSIGHT COUNCIL
SUPPORTIVE SERVICES COMMITTEE
ACTION ITEM
August 19, 2016**

AGENDA ITEM NUMBER: 3.2

ITEM: APPROVE AMENDMENTS TO THE CONTINUUM OF CARE POLICIES AND PROCEDURES MANUAL TO CONFORM WITH HUD NOTICE CPD-16-11 REGARDING CONTINUUM OF CARE ORDERS OF PRIORITY FOR PERMANENT HOUSING AND RECORDKEEPING REQUIREMENTS.

ACTION REQUIRED:

Approve an amendment to the Continuum of Care Policies and Procedures Manual to conform with HUD Notice CPD-16-11 regarding orders of priority for permanent housing and recordkeeping requirements, and direct staff to implement the amendment.

SUMMARY NARRATIVE:

On July 25, 2016, to encourage Continuums of Care to use their permanent supportive housing beds for chronically homeless persons with the highest needs, the U.S. Department of Housing and Urban Development (HUD) published a notice strongly urging Continuums of Care to adopt HUD's recommended order of priority for dedicated and prioritized permanent supportive housing beds, to use such priorities to inform placement of clients into non-prioritized permanent supportive housing beds, and to ensure compliance with recommended recordkeeping <https://www.hudexchange.info/resources/documents/notice-cpd-16-11-prioritizing-persons-experiencing-chronic-homelessness-and-other-vulnerable-homeless-persons-in-psh.pdf>.

The guidance recommends that for CoC funded permanent, supportive housing beds set aside for chronically homeless persons, communities establish an order of priority as follows:

1. Homeless Individuals and Families with a Disability with Long Periods of Episodic Homelessness and Severe Service Needs.
2. Homeless Individuals and Families with a Disability with Severe Service Needs.
3. Homeless Individuals and Families with a Disability Coming from Places Not Meant for Human Habitation, Safe Haven, or Emergency Shelter Without Severe Service Needs.
4. Homeless Individuals and Families with a Disability Coming from Places Not Meant for Human Habitation, Safe Haven, or Emergency Shelter Without Severe Service Needs.

Severe service needs are defined in the guidance as follows:

- i. History of high utilization of crisis services, which include but are not limited to, emergency rooms, jails, and psychiatric facilities; and/or
- ii. Significant health or behavioral health challenges, substance abuse disorders or functional impairments which require a significant level of support in order to maintain permanent housing.
- iii. For youth and victims of domestic violence, high risk of continued trauma or high risk of harm or exposure to very dangerous living situations.
- iv. When applicable CoCs and recipients of CoC Program-funded PSH may use an alternate criteria used by Medicaid departments to identify high-need, high cost beneficiaries.¹

RECOMMENDED AMENDMENT:

Replace the first sentence in the CoC Policies and Procedures manual section entitled “Determining and Prioritizing which Eligible Individuals and Families will Receive Permanent Supportive Housing” with the following:

“When a permanent, supportive housing bed becomes available in a CoC funded permanent, supportive housing program, the CoC subrecipient must use the orders of priority set forth in Notice CPD-16-11 published by the U.S. Department of Housing and Urban Development (HUD) when determining whom to place in the available unit.

BUDGET/FINANCIAL IMPACT:

No cost to the HSOC is anticipated. Adopting the orders of priorities will increase the County’s score in the 2016 CoC funding competition, which may help to protect the existing CoC program that must compete in the national competition for funding.

STAFF COMMENTS:

All currently funded subrecipient agencies receiving CoC funding for permanent supportive housing have committed that they will prioritize such beds for chronically homeless persons as the beds become available. As a result, if this action item were passed, those programs would be required to prioritize homeless households with the longest history of homelessness and most severe needs, per the HUD guidance.

¹ U.S. Department of Housing and Urban Development (HUD) Notice CPD 16-11, published July 25, 2016, Available at <https://www.hudexchange.info/resources/documents/notice-cpd-16-11-prioritizing-persons-experiencing-chronic-homelessness-and-other-vulnerable-homeless-persons-in-psh.pdf>.

The County's 50 Now Program currently uses the VI-SPDAT to identify and prioritize persons with the most severe service needs for the 50 Now Program, but it has not historically been used to prioritize chronically homeless persons for CoC-funded permanent supportive housing beds. If these orders of priority are adopted, CoC-funded permanent supportive housing programs may need to make changes in how clients are prioritized for beds when they become available. Additionally, changes in the existing referral processes would likely be necessary.

**HOMELESS SERVICES OVERSIGHT COUNCIL
ACTION ITEM
August 19, 2016**

AGENDA ITEM NUMBER: 3.3

ITEM: Vote to recommend Robert Ellis to fill the vacant Veterans Services Agency seat on the HSOC

ACTION REQUIRED: It is requested that the Homeless Services Oversight Council (HSOC) approve the nomination of Robert Ellis to serve on the HSOC, and recommend to the San Luis Obispo County Board of Supervisors he be appointed to the HSOC's Veterans Services Agency seat previously held by Dana Cummings.

SUMMARY NARRATIVE:

The seat for which Robert Ellis is being considered was previously held by Dana Cummings, who had directed County's Veterans Services Office. Mr. Cummings left the County's Veterans Services Office last year and did not apply to renew his seat on the HSOC, which expired in January 2016.

The Nominating Committee is recommending appointment of Robert Ellis to fill the vacant seat, which will expire in January 2019.

Mr. Ellis currently works as the Program Manager for the Community Action Partnership of San Luis Obispo (CAPSLO) Supportive Services for Veteran Families program. He has served in that position since the program began in the Fall of 2014 and has worked with CAPSLO's homeless services for five years. Mr. Ellis is a veteran himself, having served in the United States Air Force.

BUDGET/FINANCIAL IMPACT

No current fiscal impact is anticipated.

STAFF COMMENTS:

It is recommended that the Homeless Services Oversight Council approve this item. Upon the HSOC's approval, staff will submit a recommendation for appointment to the Board of Supervisors.