

HOMELESS SERVICES OVERSIGHT COUNCIL
January 15, 2013, 1:00 - 3:00 PM
Lounge Room, SLO Veteran's Building
801 Grand Avenue, San Luis Obispo

| MEMBERS PRESENT | | MEMBERS EXCUSED | STAFF & EXTERNAL GUESTS | |
|-------------------------|------------------|------------------------|------------------------------------|--------------------|
| Debbie Arnold | Dana Cummings | Thomas Clough | Bob Ellis | Jill Bolster-White |
| Jessica Thomas | Shirley Wright | Rod Youngquist | Morgan Torell | Jessica Mezzapesa |
| Christine Johnson | Glenn Marshall | Marianne Kennedy | Dana Lilley | Janna Nichols |
| Lee Collins | Steve Martin | | Emily Jackson | Susan Warren |
| Dee Torres | Bob Kelley | | Bill Watt | Nikki Streegan |
| Rick Gulino (alternate) | John Ashbaugh | | Jim Griffin | Dan Cano |
| Christina Bearce | Marianne Kennedy | | Heinz Huebner | Joseph A. Perez |
| Kristen Barneich | Marie Chaney | | Dan Cano | Tyler Corey |
| Patty Beck | Scott Smith | | Abby Lassen | Jim Patterson |
| Shelly Higginbotham | Jennifer Kirn | | Mark Lamore | Laurel Weir |
| Christina Bearce | Jim Copsey | | Jeff Hamm | |

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| Call to Order | The meeting was called to order at 1:00 p.m. by Supervisor Arnold. | | |
| Chairperson's Remarks | Supervisor Arnold brought up the article that was seen in the Tribune announcing that SLO County has the third highest unsheltered homelessness rate in the Country. She announced that the Housing Committee would look at possible policy responses in their meeting next week. | | |
| Approval of Minutes | John Ashbaugh suggested a change on page four of the Minutes in section 4.3, which mentioned that the motion was approved unanimously. He asked that this be changed to reflect the fact that some members were ineligible to vote due to conflict of interest. Scott Smith said he was not present at the meeting but was not listed under the "Excused" column. Dana Cummings stated that his name was in the | | |

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| | <p>“Staff” column and should be moved to the “Member” column.</p> <p>The minutes of the November meeting were voted on and approved</p> | <p>Motion: John Ashbaugh Second: Christine Johnson Motion Approved with abstentions from Glenn Marshall, Shelly Higginbotham and Shirley Wright who did not attend the meeting</p> | |
| Public Comment | <p>Abby Lassen announced that Benefits Arch, which she Chairs, meet the 4th Wednesday of the month and have been discussing using SOAR models to work with Social Security managers to increase favorable outcomes for homeless persons benefits.</p> <p>Susan Warren said that she looked at the data from the report in the Tribune to deduce commonalities among the counties with the highest rates of homelessness. She noted that the top 3 counties are 90% white and are counties where they have a high school education and above. Jim Griffin asked where the other counties were with high rates. Susan Warren answered Florida.</p> <p>Dana Cummings announced the “Stand-down for Homeless Vets” event the VA is hosting in May 2014 and encouraged participation. He also announced a new grant that will supply money to homeless Vets and encouraged providers to contact him if they are interested in applying for it.</p> | | |
| 4.1 Introduction of New Members | <p>The new HSOC members, Marie Chaney, Patty Beck and Kristen Barneich introduced themselves.</p> <p>Lee Collins moved that Supervisor Arnold continue as the Chair of the HSOC.</p> | <p>Motion: Lee Collins Second: Bob Kelley Motion approved unanimously</p> | |

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| 4.2 Nominate and Elect HSOC Leadership | <p>Laurel Weir announced that the position of Vice-Chair previously held by Jim Guthrie had been vacated and they now needed a replacement.</p> <p>Dee Torres nominated Scott Smith for Vice-Chair. Shelly Higginbotham</p> <p>Supervisor Arnold asked Laurel Weir to address conflict of interest rules. Laurel Weir said that organizations or members who are on the Boards of organizations that may receive HUD McKinney-Vento funding are ineligible from voting on HUD McKinney-Vento grant allocation recommendations. Morgan Torell added that HASLO does not apply for HUD McKinney-Vento funding but does apply for HUD HOME Funds.</p> <p>The group voted on electing Scott Smith as Vice-Chair.</p> <p>Laurel Weir announced that Jeff Hamm's term had ended and a replacement Chair for the Supportive Services Committee was now needed.</p> <p>Supervisor Arnold asked if Lee Collins would continue to serve as Chair for the Finance and Data Committee. Lee Collins answered yes.</p> <p>Supervisor Arnold then asked if John Ashbaugh would continue as Chair of the Housing Committee. John Ashbaugh answered yes.</p> <p>Supervisor Arnold asked who would be willing to be Chair of Supportive Services Committee.</p> <p>Patty Beck offered to Chair the Supportive Services Committee.</p> | <p>Motion: Dee Torres Second: Shelly Higginbotham Motion approved unanimously</p> <p>Motion: Dee Torres</p> | |

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| | <p>Dee Torres nominated Patty Beck and Supervisor Arnold seconded. The HSOC then voted on the nomination.</p> | <p>Second: Supervisor Arnold Motion approved unanimously</p> | |
| <p>4.3 Recommendation of HSOC Ad Hoc Nominating Committee for appointment to HSOC</p> <p>4.3.1 Action item: Approve HSOC Ad Hoc Nominating Committee's recommendation that James Patterson be recommended for HSOC membership</p> | <p>Supervisor Arnold announced that the HSOC Nominating Committee recommended electing James Patterson to the vacant Non-Profit Service Providers seat to represent the El Camino Homeless Organization (ECHO).</p> <p>The group voted on and approved the recommendation of James Patterson to the HSOC.</p> | <p>Motion: John Ashbaugh Second: Dee Torres Motion approved unanimously</p> | |
| <p>4.4 U.S. Department of Housing and Urban Development(HUD) Continuumof Care (CoC) funding for Federal Fiscal Year 2013</p> | <p>Morgan Torell said there is over \$1 million available for services and HMIS through an annual HUD Continuum of Care grant competition. The NOFA (Notice of Funding Availability) was released in November and a Request for Proposals was sent out to interested organizations. No new proposals will be accepted, and only renewal projects will be considered. One project will be designated as Tier 2, which is at risk for losing funding. The County is prioritizing the projects that promote permanent supportive housing since that is HUD's first priority. Currently there are four projects being funded, one of which will be moved to Tier 2. The rating criteria which was used for scoring was posted December 5, 2013.</p> <p>Laurel Weir reminded the group that due to the conflict of interest Non-Profits that may be interested in applying for the Continuum of Care grant or members of the boards of those Non-Profits cannot vote on this item. Supervisor Arnold, who is a member of the CAPSLO board, then recused herself</p> | | |

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| | <p>and appointed Lee Collins as temporary Chair for the vote.</p> <p>John Ashbaugh asked if there were any grant applications submitted that were not being recommended for receiving funding. Morgan Torell answered no.</p> <p>Scott Smith asked about funding appropriations. Laurel Weir responded that they were for Federal Fiscal Year 2013, which was affected by Sequestration, and said that they do not expect to be in the same position next year.</p> <p>Patty Beck said that she understood Tier 2 would be funded until December and this would give them time to look up alternative funding sources until then. Morgan Torell confirmed that they are funded through November 30, 2014 and stated that they needed to discuss what they will do about it.</p> | | |

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| 4.4.1 Action Item: Vote to recommend approval of the HSOC Grant Review Committee's rankings for the Fiscal Year 2013 CoC grant renewals | <p>Jim Patterson commended the agencies and people who put together the Staff Report on its thoroughness and clarity. He motioned to approve the item.</p> <p>Christine Johnson announced that she had termed out on CAPSLO's Board and no longer needed to abstain from voting.</p> | <p>Motion: Jim Patterson Second: Dana Cummings Motion approved with abstentions from members ineligible to vote</p> | |
| 4.4.2 Action Item: Vote to amend the HSOC Bylaws to add oversight of HMIS and Continuum of Care Policies and Procedures as a duty of HSOC to conform with the requirements of 24 C.F.R. Part 587.7 | <p>John Ashbaugh said that he was ok with the amendment to #3 but asked who the lead and collaborative applicants were. Morgan Torell answered it was currently County Planning but that was subject to change.</p> <p>The Committee voted to approve this item without changes.</p> | <p>Motion: Lee Collins Second: Dana Cummings Motion approved unanimously</p> | |
| 4.4.3 Action Item: Vote to designate the County as the Homeless Management | Laurel Weir explained that this item was on the agenda because HUD wanted to see it had been voted on and that an official designee was made. She also | | |

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| <p>Information System (HMIS) Lead Agency unless and until the HSOC recommends that another agency perform this duty</p> | <p>explained that the designee could be changed at a later date if HSOC wished to do so.</p> <p>The Committee voted to approve the item.</p> | <p>Motion: John Ashbaugh Second: Lee Collins Motion approved unanimously</p> | |
| <p>4.4.4 Action Item: Vote to approve the proposed CoC Policies and Procedures</p> | <p>Morgan Torell explained that the CoC manual will be amended annually to comply with Federal regulations. She suggested that the Sub-Committees could also make changes as needed to make it more useful locally.</p> <p>Patty Beck asked if it prioritizes families that receive transitional housing and families without children. Morgan Torell said only single individuals receive beds in Transitional Housing and there are 20 beds at T-MHA for this.</p> <p>Patty Beck asked for clarification on the term “literally homeless”. Laurel Weir answered that the HUD definition of homelessness is different from the Office of Education’s definition. Schools count students who are doubled-up with others as homeless while HUD does not. Morgan Torell further explained that HUD’s definition of “literally homeless” refers to those living in cars, outside or in abandoned buildings.</p> <p>Scott Smith said that this definition ties HASLO’s hands and limits their ability to fit such a narrow definition. Morgan Torell said they can add the language “Continuum of Care programs” on page 3. Scott Smith suggested also adding the language “McKinney-Vento funded programs”.</p> <p>John Ashbaugh suggested changes to page one including adding “all” before “seven incorporated cities” in the first line and “warming station and self-parking” after “and a day homeless shelter”.</p> | | |

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| | <p>The Committee voted on the item.</p> | <p>Motion: John Ashbaugh Second: Jim Copsey Motion approved unanimously</p> | |
| <p>4.5 U.S. Department of Housing and Urban Development (HUD) Emergency Solutions Grant Competition for Non-Urban County Cities</p> <p>4.5.1 Action Item: Vote to approve the rating, rating criteria and ranking for local applications for the 2013 Emergency Solutions Grant funding competition for Non-Urban County jurisdictions</p> | <p>Morgan Torell said if a city opts into the Urban County group for the HUD HOME and Emergency Solutions Grant (ESG) programs, they will get a portion of the County’s funding allocation. Cities that opt out cannot receive funding from the County’s HOME and ESG allocation, but may compete for HOME and ESG funding from the state. Currently Grover Beach and Pismo Beach have opted out of the Urban County. Cities and other non-profits can apply for this grant through the State for ESG rapid rehousing funding. The LINK is administering the Urban County’s ESG rapid rehousing funding and they are partnering with the 5 Cities Homeless Coalition to seek funding from the state. Under their proposal to the state, forty households would get short term assistance with security deposits, first month’s rent and up to three months or rental assistance. The LINK is seeking approval from the HSOC, as required by the state.</p> <p>The HSOC voted on the item.</p> | <p>Motion: Lee Collins Second: Glenn Marshall Motion approved with abstentions from Supervisor Arnold and Jim Patterson due to conflicts of interest.</p> | |

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| <p>4.6 Homeless Point in Time Count for 2014</p> <p>4.6.1 Action Item: Vote to rescind allocation of funding for a 2014 Point-In-Time Count</p> | <p>Laurel Weir announced that the HUD Continuum of Care NOFA that was released at the end of 2013 was for a 2 year period from 2013-2014 and allowed us to see what they are giving points for. For 2013-2014, HUD is not awarding bonus funding for hosting an off year enumeration. Therefore, it was recommended that HSOC rescind the funding that had previously been allocated for a 2014 Point-in-Time enumeration.</p> <p>Scott Smith added that he wanted to continue to work on the Vulnerability Index even if they decided to rescind the money. Laurel Weir said those two things are independent of each other and the work on the Vulnerability Index could continue.</p> <p>The Committee then voted on the item.</p> | <p>Motion: John Ashbaugh Second: Jim Patterson Motion approved unanimously</p> | |
| <p>4.7 Discussion Item: Possible HSOC restructuring</p> | <p>Laurel Weir reported that some HSOC members had suggested a possible restructuring of HSOC in order to increase efficiency and effectiveness. She reported she would be researching structures used in other communities and would be providing that information to HSOC at the next meeting.</p> <p>Jim Patterson stated that in order to fulfill the Ten Year Plan communication is needed county-wide with various organizations and cities. He stressed that the HSOC was meant to act as an oversight body to join together service providers with city elected officials and county staff. Jim Patterson urged the group to utilize the current structure and urged each member to get more involved.</p> <p>Dana Cummings asked if multiple sub-committee meetings could be combined into one day.</p> <p>Scott Smith asked if the subcommittees could be</p> | | |

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| | <p>merged into one committee and stated there had been little progress in linking services with housing.</p> <p>Supervisor Arnold asked if the Housing and Supportive Services Committees could be combined.</p> <p>Dee Torres mentioned the previous Homeless Services Coordinating Council and noted she felt it was effective in working on issues.</p> <p>Dana Lilley responded to Dee Torres' mention of the Providers meetings and said it was called the "Homeless Services Coordinating Council". He stated that it included all agencies funding services, and issues and included some ad hoc groups for tasks. Patty Beck asked if they could resurrect this Providers group to meet every other month alternating with HSOC.</p> <p>Supervisor Arnold suggested incorporating the Finance Committee into the Full HSOC meetings.</p> <p>Supervisor Arnold said that Laurel Weir will get conduct research and come up with a proposal to bring to the next meeting.</p> <p>Patty Beck asked if the HSOC reviews go to the Board of Supervisors. Laurel Weir answered that they endorse recommendations that then go to the Board of Supervisors.</p> <p>Supervisor Arnold suggested that the next Full HSOC meeting be combined with the Special meeting that was requested to review the new homeless Veterans funding source. This was agreed upon by the group.</p> | | |

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| 5. Committee Reports | <p>Finance and Data – Lee Collins said that the January meeting was cancelled and the next meeting would focus on the new funding stream available. He stressed that no government agencies could apply for the Supportive Services for Veteran Families grant.</p> <p>Housing – John Ashbaugh stated that they had a well-attended last meeting with 12 members and 18 staff and visitors. They discussed the current voucher program barriers and solutions and transitioning into the 100K Homes campaign. He announced that next week’s meeting would focus on the report on the number of unsheltered homeless people in the County and how sequestration cuts have crimped case management services.</p> <p>Supportive Services – Abby Lassen reported on the previous meeting in the absence of Chair Jeff Hamm who had to leave early. She announced that the last meeting had focused on developing solid recommendations for post-discharge and was attended by discharge planning experts from the jails, hospitals and clinics.</p> <p>Susan Warren noted that 40% of behavioral problems dissipate when housing is achieved, even without supportive services.</p> <p>Ad Hoc Youth Committee – Jessica Thomas said that their meetings had been spent putting together surveys, one for children up to 18 and one for TAY youth ages 18-25. These surveys will be ready for distribution in March and will be out for three months.</p> <p>Emily Jackson announced that the RFP 100,000</p> | | |

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| | Homes Request for Proposals for case management will be out in the next two months. | | |
| Next Meeting Date | March 19, 2014, 1:00-2:45pm | | |
| Adjournment | The meeting was adjourned by Supervisor Arnold at 2:55pm. | | |