

**HOMELESS SERVICES OVERSIGHT COUNCIL  
 HSOC FINANCE AND DATA COMMITTEE MEETING  
 October 3, 2016, 1:00-3:00pm  
 Department of Social Services  
 Room 356**

<b>MEMBERS PRESENT</b>	<b>MEMBERS ABSENT</b>	<b>STAFF &amp; GUESTS</b>	
Tracy Schiro Jessica Thomas	Martin Meltz	Laurel Weir Jessica Lorange Ivana Yeung	
<b>AGENDA ITEM</b>		<b>CONCLUSIONS/ACTIONS</b>	<b>FOLLOW UP</b>
1. Call to Order and Introductions of Guests	Tracy Schiro welcomed the group and introductions were made.		
2. Public Comment	Ivana shared with the group a report "how has the Continuum of Care works with the Emergency Solutions Grant performance measurements?" Continuum of Care can be used as a guideline. Ivana will bring back more information to the Finance and Data Committee to endorse the recommendations.  October 13, 2016 is Transitional Age Youth-Financial Assistance Program College night		
<b>ACTION/INFORMATION/DISCUSSION</b>			
3. Review and Approval of Minutes  3.1. Discussion Item: Homeless Management Information System (HMIS)	Laurel discussed the performance measures, specifically, the ones in the areas that need improvement. Persons that exited to permanent housing 42% successfully exited. Housing and Urban Development (HUD) would like to see a higher score than 42%. The HMIS bed coverage continues to be an issue, particularly, the HUD VASH count. In previous years HUD VASH was forbidden from entering in their	Tabled to the next meeting due to lack of quorum	

<p>3.2 Discussion Item: 2017 Homeless Point in Time Count</p>	<p>information. VASH is the majority of the bed count in our area. VASH, HASLO, Sunny Acres, and Transitional Food and Shelter are currently understaffed which keeps them from entering their data. Tracy recommended offering a staff member from Social Services to help out with the data entry into HMIS for the agencies. Tracy also suggested the possibility of hiring a temporary staff member or a contract staff. Ivana explained that there is funding available for additional staff or contract employee. Laurel and Ivana will discuss the possibility of this position further as well as draft up a job description. Laurel shared with the group that a new state law was put into effect at the end of last month with housing first in mind by accessing the HMIS data, CalWorks, and Medi-Cal benefits programs throughout the state. A new committee will be created at a state level “a state interagency on homelessness council.”</p> <p>Laurel informed the group that the discussion is still taking place with the contractor for the 2017 Homeless Point in Time Count. The schools will be surveying only the unsheltered families since the sheltered families will be surveyed by other agencies. Jessica Thomas explained that there may not be very many unsheltered families to be surveyed. Tracy recommended utilizing Employment Resource Specialist (Social Service Staff) to also include the possibility of signing families up for benefits and other programs they may be eligible to receive. The families to be surveyed needs to happen the night of the Point in Time Count or the day after to ensure incorrect information on the specific date.</p>		
<p>4. Future Discussion/Report Items:</p>	<p>NA</p>		

5. Next Meeting Date:	TBD		
6. Adjournment	Tracy adjourned the meeting at 3:00pm		