

**HOMELESS SERVICES OVERSIGHT COUNCIL
FINANCE AND DATA COMMITTEE
May 5, 2014, 1:00-3:00pm
Department of Social Services
3433 S. Higuera, San Luis Obispo
Room 356**

MEMBERS PRESENT		MEMBERS ABSENT	STAFF & GUESTS	
Lee Collins Terri Medzyk	Martin Meltz	Dee Torres	Laurel Weir Nikki Streegan	
AGENDA ITEM			CONCLUSIONS/ACTIONS	FOLLOW UP
1. Call to Order and Introductions of Guests		n/a		
ACTION/INFORMATION/DISCUSSION				
2. 2015 Homeless Point in Time Count: Discussion and Update		<p>Nikki Streegan stated that the County Planning Dept. has been working closely with the Admin office on the 2015 PIT Count. There is general consensus to hire a contractor to oversee the non-profit performing the count. They believe they can reduce the cost from the last time down to \$40K from \$50K and are looking at funding opportunities. Half of this amount may come from HSOC funds and jurisdictions can be asked to contribute the remainder. Currently HSOC has less than \$40K in its account. She stated that the Executive Committee was in agreement with this.</p> <p>Laurel Weir explained that the contractor would have to clarify who their non-profit partner would be. She also stated that it is in the interest of the individual cities to contribute because if they do the data can be tailored for their jurisdiction and they would get data specific to their area.</p> <p>County Planning will be releasing an RFP for the contractor and hopes to have this solidified by the July HSOC meeting.</p> <p>Lee Collins said this timeline, budget and plan for the</p>		

	<p>Enumeration should be announced at the next Full HSOC meeting.</p> <p>Martin Meltz suggested getting jurisdictions used to contributing on the biannual basis and creates buy-in.</p>		
3. HSOC Website Update	<p>Laurel Weir and Nicole Holst presented the new HSOC website and asked members to look at it and offer feedback. Martin Meltz suggested changing “Notices” under “Resources” to “News/Links” and if possible adding a subscription feature for users to get news updates.</p>		
4. Homeless Management Information System Update	<p>Laurel Weir stated that she attended a conference with Terri Medzyk on HMIS. They learned that HUD prefers tracking of individuals, rather than projects. They were given templates for tracking data and emphasized performance-based tracking. She will bring in a sample report to the next meeting. We are doing well on maintaining people in housing, but need to work on increasing employment income.</p> <p>The Los Angeles Continuum of Care made a presentation at the conference and those most at risk for homelessness were those who were in jail and had mental illness, and this group can be targeted to reduce costs.</p> <p>Terri Medzyk highlighted some of the things she learned at the conference.</p> <ul style="list-style-type: none"> • A group at the conference focused on Outreach and entered that data in HMIS and then later could direct services to these people and knew where to find them. • Another includes Mental Health, jail system, and probation in their HMIS and has found that there is a 90 day window between when they are released and when they commit their first serious crime, and if they can be connected to services in this time these can be prevented. • Clients are often sent to whatever bed is 		

	<p>currently available and not necessarily what bed or agency is most appropriate. They often get managed by the first agency that finds them instead of whichever agency might be the most appropriate as well.</p> <p>Terry Medzyk also stated that they are looking into possibly changing their HMIS provider. Laurel Weir stated Bowman Systems, as used in Santa Barbara is one possibility or the system which is used by CAPSLO. This would allow people to use it live for referrals and allow more communication between agencies. It would take about a year to change over all the data.</p>		
<p>5. HSOC Restructuring Committee – proposed activities for Finance and Data Committee</p>	<p>Laurel Weir stated that they decided Finance and Data could take the lead on monitoring performance in the future. For example, the proposed Steering Committee would set annual goals and would monitor the progress on these. It would also report on HSOC funding and PIT count. The group also decided that this committee could meet every other month instead of every month, although more meetings could always be added as needed. Another responsibility the committee could be asked to take on is researching grants that could be applicable.</p> <p>Martin Meltz said HMIS wording should be changed to “monitoring HMIS and performance” instead of “HMIS implementation”. He also suggested people could be asked to come and report on grant progress.</p> <p>Terri Medzyk said that the only thing that she sees that is missing is an HMIS Steering Committee, which is supposed to be meeting monthly according to HUD guidelines and asked that they find a way to include it.</p> <p>Lee Collins said the Finance and Data Committee is in general agreement with these duties as presented.</p>		
<p>6. Adjournment</p>	<p>The meeting was adjourned at 2:30pm by Lee Collins.</p>		