

**HOMELESS SERVICES OVERSIGHT COUNCIL
FINANCE AND DATA COMMITTEE
April 7, 2014, 1:00-3:00pm
Department of Social Services
3433 S. Higuera, San Luis Obispo
Room 356**

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS	
	Lee Collins Dee Torres	Laurel Weir Martin Meltz Nikki Streegan	Janna Nichols Terri Medzyk
AGENDA ITEM	CONCLUSIONS/ACTIONS		FOLLOW UP
1. Call to Order and Introductions of Guests			
2. Public Comment	<p>Terri Medzyk stated that the Finance and Data committee is currently the HMIS steering committee.</p> <p>Janna Nichols stated that HMIS is a difficult system for providers to manage and declined an invitation to join the committee. Terri Medzyk stated that currently this process is being done incorrectly and can be done more efficiently by HMIS administrators.</p> <p>Laurel Weir stated they are looking at ways data can be shared between HMIS agencies as done by other communities. She and Terri Medzyk will be attending a conference later this month in Minneapolis where they can gain insight from other successful communities.</p> <p>Martin Meltz stated that CAPSLO recently reorganized and suggested they send representatives to attend each HSOC committee meeting. Terri Medzyk agreed and said CAPSLO is a critical partner.</p> <p>Martin Meltz said that the Community Resource card put together by the Benefits Arch group is now finished and available at Burdine printing and on the</p>		<p>Martin Meltz asked that this issue be agendized.</p>

	HSOC website. The Spanish version should be available within the month.		
ACTION/INFORMATION/DISCUSSION			
<p>3. 2015 Homeless Point in Time Count - Soliciting feedback from 2013 count and other preparation for 2015</p>	<p>Laurel Weir explained that the last time the PIT count was conducted in 2013 proposals were obtained by Cal Poly, CAPSLO, and ASR, which were taken to HSOC for consideration. ASR was chosen. The County Housing Element requires information from HSOC on the number of homeless people in the unincorporated county vs. San Luis Obispo and this could be used for that information. Laurel asked for feedback from the group for the 2015 count.</p> <p>Janna Nichols stated her comments about past PIT:</p> <ul style="list-style-type: none"> • Having two different bodies coordinating the count was conflictive and training differed resulting in variable results • Teams were not equitable throughout the County (30-40 in SLO vs. 5-9 in South County) • Mapping and route determination for teams was very last minute • Agencies were unclear of their responsibilities • Evaluation process was unclear and can be improved • She suggested possibly doing events such as a pancake breakfast or pizza party for count • She suggested talking to agencies involved about how the process went • She suggested keeping the count the same as before but just making it more efficient <p>The group also discussed coordinating with law enforcement to make sure they do not do a homeless sweep right before the enumeration, which skews results.</p> <p>Laurel asked the group to think about which agencies should be involved and suggested possibly establishing a working group for the Enumeration. She will be having a meeting to discuss this.</p>		

	<p>Laurel Weir stated that there is not enough money available in HSOC account to cover Enumeration and alternative funding sources are needed. Martin Meltz suggested asking each jurisdiction to chip in since they will gain from the data.</p>		
3.2 HUD Continuum of Care Outcome Reporting	<p>HUD is requiring HSOC to measure and report outcomes. Laurel Weir and Terri Medzyk have been collecting and compiling these reports, which they plan to bring to the next committee meeting. The goal would be to track progress in order to make changes if below standards. Outcomes should be what HSOC is being judged on.</p> <p>Janna Nichols added that financial reporting would also be useful.</p>		
4. Future Discussion/Report Items	<p>Laurel Weir discussed the HSOC reorganization and said that it could possibly be changed to meet quarterly. The HUD regulations would have to be looked at to ensure compliance.</p> <p>Janna Nichols stated the sunrise on January 15 (when Enumeration will be conducted) will be around 7:20am.</p> <p>Laurel Weir said she would bring a proposal for the PIT count to the next meeting.</p> <p>Martin Meltz asked to be officially appointed to the committee.</p>		
5. Next Meeting Date	May 5, 2014, 1-3pm		
6. Adjournment	The meeting was adjourned at 2:11pm.		