

**HOMELESS SERVICES OVERSIGHT COUNCIL**  
**Executive Committee**  
**April 24, 2014, 11:00-1:00**  
**County Government Center**  
**1055 Monterey Street**  
**4<sup>nd</sup> Floor, Conference Room**

<b>MEMBERS PRESENT</b>		<b>MEMBERS ABSENT</b>	<b>STAFF &amp; GUESTS</b>	
Debbie Arnold	Lee Collins	Scott Smith	Laurel Weir	Martin Meltz
Patty Beck	Marianne Kennedy	John Ashbaugh	Dana Lilley	Nikki Streegan
<b>AGENDA ITEM</b>			<b>CONCLUSIONS/ACTIONS</b>	<b>FOLLOW UP</b>
1. Call to Order and Introductions of Guests				
2. Public Comment		<p>Martin Meltz announced that the Community Resource cards are out and he just received the Spanish version. He also announced CAPSLO is making positive changes and is looking into identifying the individuals who are falling through cracks. He asked that Laurel Weir be officially authorized to identify gaps.</p> <p>Nikki Streegan announced that ESG awards came in in March and were larger than predicted which has reduced the funding cut from 6% to 1%. More info about this will be presented at the next HSOC meeting.</p> <p>Laurel Weir announced that the Community Foundation has asked for input from HSOC for their folio including recommendations and is interested in the restructuring especially the Outreach committee.</p> <p>Supervisor Arnold said that CAPSLO partnering with the RTA has yielded positive results and the Homeless Day Center is coming to fruition.</p> <p>Dana Lilley announced that every 3 years the cities and the County have to qualify for status as Urban County. He is currently working on getting letters of cooperation from each city, all seem to be complying</p>		

	except the City of SLO whose counter offer has been rejected by County.		
3. Approval of Minutes	Minutes were discussed and approved.	Motion: Patty Beck Second: Lee Collins Motion approved unanimously	
<b>ACTION/INFORMATION/DISCUSSION</b>			
4.1 2015 Point in Time Count	<p>Nikki Streegan presented a handout for timing of PIT enumeration and survey. She announced that they would like to hire a contractor with expertise in statistics who would work directly with a local non-profit. The enumeration will be held in January 2015 and the work will begin this September. Funding for this contractor needs to be resolved. Laurel Weir stated that this fee was \$50,000 last time and are looking into lower cost options, including re-using the same survey.</p> <p>Martin Meltz suggested having HSOC pay for half and asking each jurisdiction to contribute an amount proportional to their populations.</p> <p>CAPSLO was the lead agency last year, with ECHO as a sub-contractor.</p>		
4.2 Community Court Update	<p>Laurel Weir announced that a group has been working since last year on homeless persons who are cycling in and out of jail due to alcohol related offenses. ATCC for addictions related offenses with co-occurring mental illness is assisting. This is a voluntary program that occurs post-sentencing and places clients in sober living facilities. Before launched they were successful in housing 3 of the city's top 10 offenders. One issue has been that the jail has to hold people for a few extra days, but the jail is out of room. The Sheriff has agreed to try to reserve a few slots for eligible people. Clients can be referred to the Community Court. More work needs to be done dealing with discharge from the sober living facility. They are funded until September.</p>		

<p>4.3 Outreach and Engagement Issues</p>	<p>Laurel Weir announced CAPSLO is moving to a sobriety model and will be changing policy so that all of their beds are reserved for case managed clients. This means there will be less access to beds for those with addictions disorders and/or severe mental illness and these people will be more visible in public. These changes will go into effect June 1.</p> <p>She suggested taking the following questions to the next CAPSLO Board meeting:</p> <ol style="list-style-type: none"> <li>1. How will these changes affect staffing ratio?</li> <li>2. How many people are they turning away?</li> <li>3. How are they determining who they are turning away (ie. drug test, etc.)?</li> <li>4. How will the population in the shelter change? Will there be an increase in a different population (families, etc)?</li> </ol> <p>Lee Collins expressed concern that CAPSLO is turning away the people most in need of help. The group discussed the idea of having a CAPSLO representative present these changes at the next HSOC meeting.</p> <p>Supervisor Arnold stated that these clients that will no longer be accepted at Prado are the same clients we will be targeting for housing through the 100K Homes Campaign.</p>		
<p>4.4 HSOC Administrative Issues</p>			
<p>4.4.1 New Committee Member Appointments</p>	<p>Laurel Weir announced a reminder that non-HSOC members can be appointed by the Chairs of each committee to be on sub-committees.</p> <p>Martin Meltz has joined the Supportive Services and Housing Committees.</p> <p>Tim Waag has joined the Housing Committee.</p> <p>Jeff Hamm has re-joined the Supportive Services Committee as a member.</p>		

4.4.2 Conflict of Interest	Members should be alerted that if they are on a Board of an organization that is being discussed for possible funding through the Committee they should abstain from voting in the future and should notify HSOC if they do have a conflict of interest.		
4.4.3 Description of Membership Roles and Responsibilities	<p>Laurel Weir announced that there is currently no detailed description of responsibilities or membership roles in the HSOC ByLaws and she produced a draft copy for feedback.</p> <p>Martin Meltz suggested changing the word “entities” in the Responsibilities paragraph. Martin Meltz said that he would add taking a summary of key points back to their agency after each HSOC meeting to Responsibilities.</p>		
4.4.4 HSOC Website	Laurel Weir stated that the preliminary version of the website is now up and can be viewed at <a href="http://www.slohomeless.com">www.slohomeless.com</a> . Members can use it to view meeting calendars and download agenda packets and minutes. It can also be used as a tool to download the Community Resource card, access information on 100K Homes and warming centers and for access to United Way’s massive database of resources. The website should be launched in June and feedback can be sent to Nicole Holst.		
4.4.5 HSOC Reorganization Proposal	<p>Laurel Weir announced that the sub-committees have been looking at the structure of HSOC and how to make it more successful. Changes would include a Strategic Planning Committee that would set annual goals. There would also be a version of the Homeless Coordinating Council that would include non-profit volunteers, the faith based community and homeless. The Standing Committees would be less frequently but there would be additional work groups created for specific tasks.</p> <p>Martin Meltz said that he would add this language to the title “Workgroups and Ad Hoc Group Ideas (including non-HSOC members)”.</p>		

5. Committee Reports	<p><b>Housing Committee</b> - Marianne Kennedy announced the upcoming Vets Stand Down on May 16-18. She announced the Consolidated Plan that was discussed at the last meeting and stressed the importance of urging the City Council to go along with the County's proposal to ensure needed funding is available. They also looked at the Housing Elements of other cities, and only Morro Bay and the County have been completed. The Housing Recommendations that were submitted to City Planners was adopted by County with one exception.</p> <p><b>Finance and Data</b> - Lee Collins said there is a SAMHSA federal grant for case management for homeless Vets and applications have been submitted by T-MHA, CAPSLO and County Behavioral Health. Klapboard is providing \$800K in funding for families for rapid re-housing in South County.</p>		
6. Next Meeting Date	June 5, 2014, 9:00-11:00. The time was changed from 8am to 9am to accommodate members' schedules. The schedule will be revised for the rest of the year and confirmation will be sent to all attendees.		
7. Adjournment	The meeting was adjourned at 12:50 by Supervisor Arnold.		